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| **T-Folio Item** | **Date Completed** | **Location Stored** |
| **Student-Centered Introduction** |
| Lesson 1: What's Important to Me? |  |  |
| **Unit 1: Job Exploration Groundwork** |
| Lesson 1: Strengths Assessment |  |  |
| Lesson 2: Preferences Assessment |  |  |
| Lesson 3: Interests Assessment |  |  |
| Lesson 4: Needs Assessment  |  |  |
| Lesson 4: Challenges in the Classroom and Beyond |  |  |
| Lesson 5: AIR Self-Determination Scale |  |  |
| Lesson 6: Skills Assessment Worksheet |  |  |
| Lesson 7: Synthesizing Assessment Results  |  |  |
| Lesson 8: Career Research Worksheet |  |  |
| **Unit 2: Postsecondary Employment & Education Options** |
| Lesson 1: SMART Goals Worksheet |  |  |
| Lesson 2: Postsecondary Goals Worksheet |  |  |
| Lesson 3: Career Exploration Worksheet |  |  |
| Lesson 4: Postsecondary Education Options |  |  |
| Lesson 5: Course of Study Worksheet |  |  |
| Lesson 6: Agency Connections Worksheet |  |  |
| Lesson 7: Action Plan: Employment and Education |  |  |
| **Unit 3: Work-Based Learning Experiences** |
| Lesson 2: SCANS Skills Assessment |  |  |
| Lesson 3: Informational Interview Worksheet |  |  |
| Lesson 4: Job Shadow Workbook (Reflection, Evaluation) |  |  |
| Lesson 6: High School and Beyond Plan |  |  |
| **Unit 4: Workplace Readiness Training** |
| Lesson 1: Work Maturity Skill List |  |  |
| Lesson 2: Résumé |  |  |
| Lesson 3: Elevator Speech |  |  |
| Lesson 4: Practice Job Application |  |  |
| Lesson 5: Job Interview Questions and Answers |  |  |
| Lesson 5: Job Interview Self-Evaluation |  |  |
| Lesson 5: Video of Mock Interview (optional) |  |  |
| Lesson 6: Thank You Note |  |  |
| Lesson 7: Action Plan: Employment |  |  |
| **Unit 5: Self-Advocacy** |
| Lesson 1: Self-Determination AIR Re-Assessment |  |  |
| Lesson 2: Self-Advocacy Goals Worksheet |  |  |
| Lesson 3: Independent Living Assessment |  |  |
| Lesson 3: Independent Living Goals Worksheet |  |  |
| Lesson 5: Action Plan: Self-Advocacy & Independent Living |  |  |
| Lesson 6: T-Folio Tracker |  |  |
| Lesson 6: Final Reflection Questions |  |  |

**Actions Needed:**